



Extension Request-Business

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

*I request an extension of time to file my tax returns:*

**Reason for extension request:**

- 1  I do not have my tax documents ready to file my tax returns
- 2  I did not provide Anthony V. Ricci, CPA, Inc. adequate time to file my returns
- 3  Other: \_\_\_\_\_

**Amount due:**

- 4  I do NOT anticipate owing the IRS, please file my Federal extension with NO payment
- 5  I anticipate owing the IRS \$ \_\_\_\_\_, please file my extension with payment
- 6  File RI extension with Zero due
- 7  File RI extension with \$ 500 due       RI-7004       Client will pay online
- 8  File MA extension with \$ 456 due       AVR to Debit       Client will pay online
- 9  File CT extension with \$ 250 due       Voucher given to Client
- 10  \_\_\_\_\_

11 I understand that filing an extension is only an extension of time to file my tax return, it is NOT an extension of time to make payments. I further understand that it is MY responsibility to file my tax returns on or before the extended due date which is:  
 September 15th of this year      ---- or ----       October 15th of this year  
 I have been advised there may be penalties and interest for unestimating my tax liability and or filing late.

Authorized by:	Printed name	Date
<i>office use only</i>		
<input type="checkbox"/> Fed Voucher to clt.	____ N/A    ___ p-up    ___ mailed	____ emailed    ___ faxed
<input type="checkbox"/> RI Voucher/paym't	____ N/A    ___ P-up    ___ mailed	____ emailed    ___ faxed
	____ client to pay online	____ AVR to pay online

Extension completed by: \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_\_